

Canadian Federation of Students(-Services)
National General Meeting
May 1992

COMMITTEE AGENDAS

- National Education Committee
- Campaigns and Government Relations Committee
- Membership Development and Communications Committee
- Student Rights Committee
- Organisational Development Committee
- Programmes Committee
- International Affairs Committees
- Budget Committee
- Bilingualism Committee



NATIONAL EDUCATION COMMITTEE
Canadian Federation of Students(-Services)
May 1992 General Meeting

Resource people

National Executive

Robin Major, Newfoundland/Labrador Representative

Staff

Caryn Duncan, Researcher

Carl Gillis, Summer Researcher

1. ELECTION OF CHAIRPERSON(S) OF THE COMMITTEE

As per standing resolution #1 which reads, "...the first item of business for each committee shall be to elect a chairperson from within its membership,..." the committee will elect a chairperson for the duration of the committee time.

2. REVIEW OF THE COMMITTEE TERMS OF REFERENCE

The committee will review the terms of reference submitted for consideration in the notice package, referred from opening plenary.

3. REVIEW OF NATIONAL EDUCATION COMMITTEE REPORT FROM NOVEMBER 1991 GENERAL MEETING

Copies of the National Education Committee report from the November 1991 General Meeting will be available at this time. The committee will review status of directives from the last general meeting.

3. POLICY DEVELOPMENT

The committee will discuss, and develop the Federation's position on, the following issues:

- a. The review of the Canada Students Loans Program
- b. Research and development on Canadian campuses
- c. Definition of national standards for quality and accessibility in post-secondary education
- d. Vocational training programmes
- e. The Federal government's Prosperity Initiative

4. MOTIONS REFERRED FROM OPENING PLENARY

The committee will discuss any motions referred to it from opening plenary and make recommendations to closing plenary.

5. OTHER BUSINESS

The committee will discuss any other business

6. NEXT MEETING'S AGENDA

The committee will set a draft agenda for the National Education committee at the next general meeting.

CAMPAIGNS AND GOVERNMENT RELATIONS COMMITTEE
Canadian Federation of Students(-Services)
May 1992 General Meeting

Resource people

National Executive

Kristine Anderson, Nova Scotia Representative

Staff

Catherine Remus, Government Relations Coordinator

David Doze, Canadian Programming Service Coordinator

Jocelyn Charron, Communications Coordinator

Chris Gibbs, Studentsaver Coordinator

1. ELECTION OF CHAIRPERSON(S) OF THE COMMITTEE

As per standing resolution #1 which reads, "...the first item of business for each committee shall be to elect a chairperson from within its membership,...", the committee will elect a chairperson for the duration of the committee time.

2. REVIEW OF THE COMMITTEE TERMS OF REFERENCE

The committee will review the terms of reference submitted for consideration in the notice package, referred from opening plenary.

3. WHAT IS A CAMPAIGN

The committee will discuss what a campaign is and how Federation campaigns can be more effective:

- expanding the concept and effective use of Federation resources;
- expanding the member local's role in Federation campaigns;
- attempting to focus energy and resources on a smaller number of campaigns, which could incorporate and integrate, rather than separate, a number of issues, allowing campaigns to become more comprehensive and effective;
- avoid duplication of effort by other organisations and segments of the Federation (i.e. what are the provincial components producing, can we latch on to this?);
- creating a sense of responsibility for the success and continuation of campaigns amongst member associations;
- involving member locals to take on specific aspects of campaigns;
- attempting to define the difference between an ongoing and a one-shot campaign;
- attempting to define the role of campaigns and constituency groups.

10. NEXT MEETING'S AGENDA

The committee will set a draft agenda for the Campaigns and Government Relations committee at the next general meeting.

MEMBERSHIP DEVELOPMENT AND COMMUNICATIONS COMMITTEE
Canadian Federation of Students(-Services)
May 1992 General Meeting

Resource People

National Executive

Sandeep Dhir, Alberta representative

Marc Lockwood, New Brunswick representative

Staff

Jocelyn Charron, Communications Coordinator

Ann Klug, Special Projects Coordinator

Nini Jones, Ontario Fieldworker

Michelle Brazil, NS/NFLD-LAB Fieldworker

1. ELECTION OF CHAIRPERSON(S) OF THE COMMITTEE

As per standing resolution #1 which reads, "...the first item of business for each committee shall be to elect a chairperson from within its membership,...", the committee will elect a chairperson for the duration of the committee time.

2. REVIEW OF MEMBERSHIP DEVELOPMENT AND COMMUNICATIONS REPORT FROM NOVEMBER 1991 GENERAL MEETING

Copies of the Membership Development and Communications Committee report from November 1991 General Meeting will be available at this time. The committee will review status of directives from the last general meeting.

3. REVIEW OF COMMITTEE TERMS OF REFERENCE

The committee will review the terms of reference submitted for consideration in the notice package, referred from opening plenary.

4. MOTIONS REFERRED FROM OPENING PLENARY

The committee will discuss any motions referred to it from opening plenary and make recommendations to closing plenary.

5. FEDERATION PROFILE

The committee will discuss the following points in the development of an overall membership development, communications and Federation profile strategy:

- a. utilizing Federation programmes to enhance profile (committee members will be joined by members of the Programmes committee for a joint discussion on the future of the CFSnet)
- b. the possible implementation of a Federation orientation programme for

- i) local leadership
 - ii) individual members
- c. improving Federation profile on campus

6. ELECTION CAMPAIGN STRATEGY

The committee will discuss the Federation's communications strategy for the upcoming Federal election.

7. OTHER BUSINESS

The committee will discuss any other business.

8. NEXT MEETING'S AGENDA

The committee will set a draft agenda for the Membership Development and Communications committee at the next general meeting.

STUDENT RIGHTS COMMITTEE
Canadian Federation of Students(-Services)
May 1992 General Meeting

Resource People

National Executive

TBA

Staff

Derek Carlisle, NB/PEI Fieldworker

1. ELECTION OF CHAIRPERSON(S) OF THE COMMITTEE

As per Standing Resolution #1 which reads, "...the first item of business for each committee shall be to elect a chairperson from within its membership,...", the committee will elect a chairperson for the duration of the committee meeting time.

2. REVIEW OF STUDENT RIGHTS COMMITTEE REPORT FROM NOVEMBER 1991 GENERAL MEETING

Copies of the Student Rights committee report from the November 1991 general meeting will be available at this time for review by committee members. The committee will review status of directives for the last general meeting.

3. REVIEW OF COMMITTEE TERMS OF REFERENCE

The committee will review the terms of reference for committees as submitted for consideration in the notice package referred from opening plenary.

4. MOTIONS REFERRED FROM OPENING PLENARY

The committee will discuss any motions referred to it from opening plenary and make recommendations to closing plenary.

5. OTHER BUSINESS

The committee will discuss any other business.

6. NEXT MEETINGS AGENDA

The committee will set the draft agenda for the Student Rights committee at the next general meeting.

ORGANISATIONAL DEVELOPMENT COMMITTEE
Canadian Federation of Students(-Services)
May 1992 General Meeting

Resource People

National Executive

Kevin Dearing, Manitoba representative

Nicole Séguin, Ontario representative

Staff

Catherine Remus, Government Relations Coordinator

David Jones, Executive Director

Philip Link, BC Component Executive Director

1. ELECTION OF CHAIRPERSON(S) OF THE COMMITTEE

As per Standing Resolution #1 which reads, "...the first item of business for each committee shall be to elect a chairperson from within its membership,...", the committee will elect a chairperson for the duration of the committee meeting time.

2. REVIEW OF THE ORGANISATIONAL DEVELOPMENT COMMITTEE REPORTS

Copies of the Organisational Development committee reports from May 1991 and November 1991 will be available at this time for review. The committee at this time will select items it wishes to discuss further and/or re-affirm the previous committee's recommendation.

3. NATIONAL GENERAL MEETING ISSUES

a. Standing committees' terms of reference

- harassment and grievance committee definition
- proposed harassment policy
- harassment and grievance complaints procedure
- proposal for a general meeting ombudsperson

b. Delegate fee structure

- proposed delegate fee formula

c. Efficiency of plenaries

In the past, reports and other business of the Federation have not been dealt with due to time constraints in the closing plenary. Is the business of the general meeting too much, given the current length of closing plenary? Can the structure of the general meeting be arranged so that the business of the general meeting can be dealt with in the time allotted. The committee should discuss how to best address the issue of accomplishing the work of the general meeting in the time available.

- proposed guidelines regarding minimum time allotments for committee business
- proposed deletion of constituency group and caucus time on plenary floor

d. Role of Special Caucuses/Components

The only function the special caucuses (Large Institutes, Small Universities and Colleges and Institutes) have played in recent history has been to get delegates on to standing committees. The committee should discuss the merits of these caucuses, and provide alternatives, if any, to plenary as an effective mechanism for placing delegates on standing committees.

- proposed amendments to the standing resolutions

e. Notice of motion procedure

- proposal to permit provincial components, constituency groups and national executive members to submit notice of motion

f. Bilingualism

4. ROLE OF COMPONENTS/CAUCUSES

- proposed amendments to By-law XI

5. NATIONAL EXECUTIVE ISSUES

Currently, the only executive members who receive remuneration are the full-time salaried Chairperson and Deputy-Chairperson and the part-time salaried Treasurer.

- proposed salary for the National Chairperson
- proposed salary for the National Deputy-Chairperson
- proposed salary for the National Treasurer

- National Executive performing a liaison function with the constituency groups
- content of National Executive reports
- composition of the national executive

6. PROSPECTIVE MEMBERSHIP

- fee structure
- amendments to the definition in the By-laws

7. TRAVEL CUTS DEVELOPMENT ISSUES

Shareholders Meeting Proposal

We, as the organisation Canadian Federation of Students Services, purchase shares collectively from Travel CUTS, but to date no shareholders' meeting has taken place. The committee should discuss the merits of holding Travel CUTS shareholders meetings in conjunction with national general meetings.

8. ESTABLISHING LONG TERM FINANCES OF THE FEDERATION

9. OTHER BUSINESS

The committee will discuss any other business.

10. NEXT MEETING'S AGENDA

The committee will set the draft agenda for the Organisational Development committee at the next general meeting.

PROGRAMMES COMMITTEE
Canadian Federation of Students(-Services)
May 1992 General Meeting

Resource People

National Executive

Allison Lewis, National Deputy Chairperson

Jaimie McEvoy, National Deputy Chairperson - elect

Federation Staff

David Doze, Canadian Programming Service Coordinator

Chris Gibbs, Studentsaver Coordinator

Mike Perry, National Student Health Network Staff

Hugh Leighton, National Student Health Network Staff

David Smith, Student Work Abroad Programme Coordinator

Ann Klug, Special Projects Coordinator

Crystal Bailey, SWAP staff

David Jones, Executive Director

Denise Doherty-Delorme, Manitoba/Saskatchewan Fieldworker

1. REVIEW OF PROGRAMMES COMMITTEE REPORT FROM NOVEMBER 1991 GENERAL MEETING

Copies of the Programmes Committee report from the November 1991 general meeting will be available at this time for review by committee members. The committee will review the status of directives from the last general meeting.

2. REVIEW OF COMMITTEE TERMS OF REFERENCE

The committee will review the terms of reference submitted for consideration by the general meeting in the notice package, as referred from opening plenary.

3. REVIEW OF FEDERATION PROGRAMMES

The committee will review the continuing progress of the following Federation programmes;

a. *Studentsaver*

The committee will review the new format as recommended by the National Executive (January 1992 meeting) and will review current Federation operating procedures for redundancy.

The committee will review and discuss the progress of Studentsaver into high schools.

The committee will discuss ways of better communicating Studentsaver to the members.

b. *Canadian Programming Service*

The committee will discuss and review new developments and current operations of the programme and make suggestions for improvement and expansion.

The committee will discuss ways of better communicating the Canadian Programming Service to the members and ways to get the members to use the programme. The committee will discuss plans to create an organizing manual for CPS on "how to organize a speaking event on campus" and offer suggestions.

c. *Student Work Abroad Programme*

The committee will review the status of new SWAP destinations and recent developments for SWAP - Cuba.

The committee will discuss the Eastern European Hosting programme and make recommendations for improving SWAP with Eastern European countries.

The committee will discuss the possibility of expanding the programme into the following countries where offers have been made to have a programme; Costa Rica, The Netherlands and Jamaica.

d. *National Student Health Network*

The committee will review the programme and discuss possible new areas of student insurance.

The committee will discuss the possibility of working with the Wellness Campaign.

e. *CFSnet*

The committee will discuss practical improvements to the basic operations of CFSnet before merging with the Membership Development and Communications committee to discuss CFSnet as a membership development and communications tool, and how Federation members can better utilise it.

4. **INTERNATIONAL PROJECTS**

a. *SCI India*

The committee will discuss and review the recent SCI India workcamp experience project and decide whether to continue the project this year.

b. *The committee will review the recent Canada-USA-Cuba "Student to Student Exchange", and make recommendations on the continuance to the project.*

(The committee will merge with the International Affairs to make common recommendations to plenary on the continuance of these two international projects.)

5. MEMBERSHIP DEVELOPMENT TOOLS

(The programmes committee will merge with the Membership Development and Communications committee to discuss and make recommendations on issues of common concern)

- a. CFSnet
- b. Federation directory

The combined membership of both committees will discuss the future of CFSnet and which improvements need to be made to the Federation directory

The committee will have a general discussion on how to better promote Federation programmes to members and to non-members and discuss ways to encourage members to use the programmes more regularly.

6. TRAVEL CUTS

The committee will review the activities of the Federation's company, Travel CUTS, including new offices, new product, etc.

7. MOTIONS REFERRED FROM OPENING PLENARY

The committee will discuss and make recommendations on any motions referred to it from opening plenary.

8. OTHER BUSINESS

The committee will discuss any other business.

10. NEXT MEETINGS AGENDA

The committee will set a draft agenda for the Programmes committee at the next national general meeting.

INTERNATIONAL AFFAIRS COMMITTEE
Canadian Federation of Students(-Services)
May 1992 General Meeting

Resource People

National Executive

Allison Lewis, National Deputy Chairperson

Jaimie McEvoy, National Deputy Chairperson - elect

Staff

David Jones, Executive Director

Caryn Duncan, Researcher

David Smith, SWAP Coordinator

Other

Irwin Oostindie, Emily Carr College of Art and Design Student Association

Eugene Arokisamy, Treasurer, National Union of Students United Kingdom

1. ELECTION OF CHAIRPERSON(S) OF THE COMMITTEE

As per Standing Resolution #1 which reads, "...the first item of business for each committee shall be to elect a chairperson from within its membership,...", the committee will elect a chairperson for the duration of the committee meeting time.

2. REVIEW OF INTERNATIONAL AFFAIRS COMMITTEE REPORT FROM NOVEMBER 1992

5. REVIEW OF INTERNATIONAL WORK SINCE NOVEMBER 1992 GENERAL MEETING

a. International Union of Students Congress

Allison Lewis and Zonny Woods will review the report from the International Union of Students Congress held in Cyprus, January 1992 submitted to the National Executive. They will review the major issues from the Congress and outline the work that the IUS will undertake over the next four years.

The committee will discuss means of improving communication between the Federation and the IUS as well as expectations of the Federations representative to the Executive Secretariat.

b. Canada - USA - Cuba "Student to Student" Exchange

c. SCI Workcamp Project (Programmes Committee and International Affairs Committee members will meet together to discuss this project as it has relevance to the work of both committees work.)

d. Solidarity Work (Guatemala, East Timor, ASA and Burma)

e. CYNAPS

f. Upcoming meetings - Canada-USA-Mexico meeting

6. MOTIONS REFERRED FROM OPENING PLENARY

The committee will discuss any motions referred to it from opening plenary and make recommendations to closing plenary.

7. OTHER BUSINESS

The committee will discuss any other business.

8. NEXT MEETINGS AGENDA

The committee will set a draft agenda for the international affairs committee at the next national general meeting.

note: at some point during the committee meeting time, this committee will merge with the programmes committee to discuss issues of common concern ie. the SCI India Workcamp Project

BUDGET COMMITTEE
Canadian Federation of Students(-Services)
May 1992 General Meeting

Resource people

National Executive

Lyndon Surjik, National Treasurer

Staff

David Jones, Executive Director

Katherine Sproule, Financial Coordinator

Philip Link, BC Component Executive Director

1. ELECTION OF CHAIRPERSON(S) OF THE COMMITTEE

As per Standing Resolution #1 which reads, "...the first item of business for each committee shall be elect a chairperson from within its membership...", the committee will elect a chairperson for the duration of the committee meeting time.

2. REVIEW OF BUDGET COMMITTEE REPORT FROM NOVEMBER 1991 GENERAL MEETING

Copies of the Budget Committee report from the November 1991 general meeting will be available at this time for review by committee members. The committee will review status of directives from the last general meeting.

3. REVIEW OF COMMITTEE TERMS OF REFERENCE

The committee will review the terms of reference submitted for consideration in the notice package, referred from opening plenary.

4. REVIEW OF AUDITS

The committee will review the findings resulting from the following motion adopted at the November 1991, general meeting:

91.11.212

Be it resolved that the Federation defer acceptance of the 1990-91 audited financial statements for the Canadian Federation of Students and the Canadian Federation of Students-Services (non-consolidated combined, and consolidated combined) until clarification on the membership fee totals can be sought to the satisfaction of the membership.

As a result of Motion 91.11.212, the committee will also briefly review the audited financial statements for the year ending June 30, 1991 for:

- a. Canadian Federation of Students-Services (non-consolidated)

- b. Canadian Federation of Students-Services (consolidated with Travel Cuts)
- c. Canadian Federation of Students

and will make recommendations for changes in format and classifications for the current year (1991-92) audit.

5. REVIEW OF THIRD QUARTER FINANCIAL STATEMENTS

The committee will review the third quarter financial statements (ending March 31, 1992) and (if available) the ten months statements of the

- a. Canadian Federation of Students-Services
- b. Canadian Federation of Students

When conducting this review, the committee will note possible desirable format changes.

6. REVIEW OF TRAVEL POOL, AND SMALL BUDGET MEMBER SUBSIDIES

The committee will review standing resolutions and policies still unadopted by the membership and make recommendations for improvement.

7. EXAMINATION OF TRAVEL CUTS FINANCES

The committee will review in detail the April 30, 1992 position of the company by office and by region.

8. REVIEW OF DRAFTS OF TRAVEL CUTS DOCUMENTS

Draft English copies of the Travel Cuts Owner's Manual, and issues paper will be available to the committee for review and recommendations. The committee will also review fiscal relationships between the Federation and its company, Travel Cuts. Recommendations will be made to enhance and expand the process initiated at the May 1991, October 1990 and May 1990 general meetings.

9. REVIEW OF MEMBERSHIP FEE RECEIVABLES

The committee will review the schedule of amounts owing, discuss their status and methods of dealing with non- and late-payments.

10. PRESENTATION OF BUDGET REQUESTS

The committee will review the draft 1992-93 consolidated budget and make inquiries of the 1992-93 budget requests during presentations from the following:

- a. Federation Standing Committees
- b. Provincial Components
- c. Constituency Groups
- d. National Graduate Council of the Federation

- e. National Executive
- f. Staff of the Federation
- g. Member Locals
- h. Provincial Caucuses

11. SETTING OF BUDGET PRIORITIES

The committee will set the budget of the Federation for the 1992-93 fiscal year.

12. MOTIONS REFERRED FROM OPENING PLENARY

The committee will discuss any motions referred to it from opening plenary and make recommendations to closing plenary.

13. OTHER BUSINESS

The committee will discuss any other business.

12. NEXT MEETING'S AGENDA

The committee will set a draft agenda for the Budget committee at the next general meeting.

BILINGUALISM COMMITTEE
Canadian Federation of Students(-Services)
May 1992 General Meeting

Resource People

National Executive

Kelly Lamrock

Staff

Mike Perry, National Student Health Network Staff

Denise Doherty-Delorme, Manitoba/Saskatchewan Fieldworker

David Smith, SWAP Coordinator

Maïté Gonzalez, Translator

Derek Carlisle, NB/PEI Fieldworker

1. ELECTION OF CHAIRPERSON(S) OF THE COMMITTEE

As per Standing Resolution #1 which reads, "...the first item of business for each committee shall be elect a chairperson from within its membership...", the committee will elect a chairperson for the duration of the committee meeting time.

2. REVIEW OF BILINGUALISM COMMITTEE REPORT FROM NOVEMBER 1991 GENERAL MEETING

Copies of the Bilingualism Committee report from the November 1991 general meeting will be available at this time for review by committee members. The committee will review status of directives from the last general meeting.

3. REVIEW OF COMMITTEE TERMS OF REFERENCE

The committee will review the terms of reference submitted for consideration in the notice package, referred from opening plenary.

4. MOTIONS REFERRED FROM OPENING PLENARY

The committee will discuss any motions referred from opening plenary and make recommendations to closing plenary.

5. NATIONAL EXECUTIVE SUB-COMMITTEE ON BILINGUALISM

The committee will discuss the possibility of striking a National Executive Sub-committee to find ways of maintaining and improving levels of bilingualism within the Federation. (It may be decided that this is a big enough issue for the whole executive to deal with!!!!!!)

6. OTHER BUSINESS

The committee will discuss any other business.

7. NEXT MEETINGS AGENDA

The committee will set a draft agenda for the bilingualism committee at the next general meeting.